**THE TOWARD ONE WISCONSIN CONFERENCE CALL FOR PROPOSALS
Proposals must be submitted online at** <https://inclusivity-wi.org/rfp/>

*Feel free to use this word document to assist you in completing the proposal process. Please complete the questions and copy and paste your narrative into the online portal.*

We invite presenters to submit proposals that include collaborative and innovative approaches, best practices, cutting edge research, and/or success stories that focus on our four conference tracks:

* Track I: Increasing Opportunities for Inclusion in Wisconsin’s Workforce
* Track II: Creating Inclusive Communities in Wisconsin
* Track III: Cultivating Equity in Education
* Track IV: Building Health Equity in Wisconsin

 Conference sessions are scheduled throughout the day on Tuesday and Wednesday, October 12-13, 2021. Each session will be 60 minutes.

**Call for proposals will be open until May 15, 2021.**

**What criteria will be used to select proposals?**
Proposals should be timely, carefully considered and prepared, interactive, and provide resources, takeaways, and action points. Reviewers will consider the following criteria when evaluating proposals:

* Relevance: The proposed session should address one of the Track session topics.
* Approach: The following should be clear: the session description and objectives; how the session adds value to the conference and serves attendees; who the target audience is; what modes of facilitation the presenters will use; and what takeaways participants can expect.
* Creativity and innovation: The session should bring to bear a new lens or perspective on its topic by presenting original research, applying personal or theoretical knowledge, and/or demonstrating new models or evidence-based practices.
* Impact: The session should lend itself to professional or personal application. It should be designed to encourage attendees to contemplate follow-up, continued exploration, and action planning on various levels.

If you have any questions about the proposal submission process, please contact Sharon Hunter at Shunter@uwsa.edu or call 715 261 6104.

**Below are the online submission portal questions:**

1. **Check the conference track that your proposal most closely aligns with:\***

 (For information about each track, please click on the track):

* Track I: Increasing Opportunities for Inclusion in Wisconsin’s Workforce
* Track II: Creating Inclusive Communities in Wisconsin
* Track III: Cultivating Equity in Education
* Track IV: Building Health Equity in Wisconsin

2. **Type of Session**\*: \_\_\_Panel Presentation \_\_\_Lecture/Discussion \_\_\_\_Workshop \_\_\_\_Round Table Discussion \_\_\_Poster Presentation \_\_\_Digital Presentation \_\_\_Digital Poster Presentation

3. **Session Title\***

4. **Session Description**: \* (The session description should be 100 words or less and will be used in the conference program.)

**5. Name(s) of presenters The first name listed as presenter 1 will be the contact person for the session.**

Presenter 1 Name:\*

Position of Presenter\*

Institution/Organization: \*

Phone Number: \*

Email Address: \*

If panel presentation or more than one presenter, please provide the following information:

Presenter 2 Name:

Position of Presenter 2:

Institution/Organization of Presenter 2:

Email address:

Presenter 3 Name:

Position of Presenter 3:

Institution/Organization of Presenter 3:

Email address:

Presenter 4 Name:

Position of Presenter 4:

Institution/Organization of Presenter 4:

Email address:

6. **How will this session add value to the conference track theme?**

7. **What do you expect the attendees to take away from your presentation?**

8. **Will you require technology to be used for your presentation?\*** \_\_\_Yes \_\_\_No

##  What are your Audio/Visual Equipment Needs:

## \_\_\_ LCD Projector\_\_\_ Laptop \_\_\_\_Screen \_\_\_\_Speakers \_\_\_\_Internet

9. **Check the audiences that would most benefit from this presentation:\***

\_\_\_Birth-K-12 Educators \_\_\_Community and neighborhood associations

\_\_\_Business and Industry \_\_\_Faith-based Groups

\_\_\_Health Professionals \_\_\_Higher Education

\_\_\_Human Resources \_\_\_Non-profit Organizations

\_\_\_Policy Makers \_\_\_State and Local Workforce Development

\_\_\_Students \_\_\_Vocational Rehabilitation Agencies

\_\_\_Youth Programs